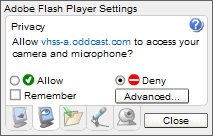
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|  | **Create Your Own Voki!** |  |

Voki is a free online service that allows you to create personalized speaking avatars and use them on your wiki, blog, profile, and in email messages.

1. Go to <http://www.voki.com>.
2. Click on  in the middle of the page.
3. In the “Customize Your Voki” box, click on the  button to start to build your avatar. Use the left and right arrows to toggle between different types of avatars. “Classic” is most common, and you can limit to just Male or Female choices.
4. You can also change your avatar’s hair shape  , mouth shape  , and facial hair  .
5. Lastly, use the “Color” and Tweak” box  to alter the color and shape of your avatar’s features.
6. Click on the “Clothing” tab to select an outfit , using the right and left arrows to toggle between types of outfits. Add a hat  if you like.
7. Click on the “Bling” tab to add sunglasses  or a necklace  . Then, click the  button at the bottom of the “Customize Your Voki” box.
8. Now choose a background  by using the right and left arrows to toggle between types of settings. Then, select the color of the frame for your Voki by clicking on .
9. Now it’s time to “Give It A Voice.” THERE IS A ONE MINUTE LIMIT TO THE AUDIO CLIP! You will record your own voice using a microphone  .
10. **When recording, please be sure to click “Allow,” and then “Close” on this pop-up window** . Plug in your headset or microphone, and press  when you’re ready to speak. Press that button again when you’re ready to stop recording. To preview what you’ve recorded, press the  button. If you like it, press “Save,” and if not, press “Cancel,” and you can repeat this step.
11. When you are finished customizing your audio, click  at the bottom of the “Give It a Voice” box.
12. Time to “Publish” your work! Click on the  button at the bottom. Create and save a title for your Voki. (Click the “x” in the upper right of the “You’ve Just Created a Voki Character” pop-up window.)
13. On the right select the size of the player (medium). Then, copy the code listed in the  box.
14. You will email your Voki to Mrs. Knoche by clicking on  . Unless you are logged in, you will not be able to retrieve this Voki again, so do not close the Voki window until you are certain that you have emailed it by asking Mrs. Knoche to verify that she received it. It may take several minutes for her to receive your email.
    1. Under “Your Name,” type your name.
    2. Under “Your Email,” type in Mrs. Knoche’s email address: [carrie.knoche@vbschools.com](mailto:carrie.knoche@vbschools.com) .
    3. Under “Your Friend’s Email,” again, type in Mrs. Knoche’s email address: [carrie.knoche@vbschools.com](mailto:carrie.knoche@vbschools.com) .
    4. Under “Subject,” type in your name and Voki (example: “John Doe’s Voki”).
    5. Click “Send.”
15. ***Do a victory dance – you’ve just created your Voki!***